

Approved For Release 2000/08/15 : CIA-RDP79-01590A000400040013-5

NAME [REDACTED]OFFICE OF/CSAO

## ADMINISTRATIVE DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

## Evaluation

Course Objective:

The objective of this course is to update DDA Careerists' awareness and understanding of current activities, problems, and trends in the Administration Directorate and its components.

1. Please indicate on the scale below the degree to which the course met its objective:

LOW HIGH

1 2 3 4 5 6 7

2. What part of the course did you find the most useful? *I learned something from all parts of the course. To pick the part I would vote for [REDACTED] presentation* STATINTL
3. What part of the course did you find the least useful? *Equal Employment in DDA*

4. Please describe how the course benefited you.

*Emphasized the trend toward the use of computers in all offices of the DDA, increasing my appreciation of information science.*

5. What suggestions do you have for improving this course?

*More emphasis should be stressed in the area of buying and public spending in OTR & this would benefit all courses.*